



volunteerflorida

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VolunteerFlorida.org

April 10, 2023

Aimee Minnich
Impact Foundation
8208 Melrose Drive
Lenexa, KS 66214

Dear Ms. Minnich:

Congratulations! On behalf of the Volunteer Florida Foundation, we are pleased to announce that \$4,000,000 has been granted to you for your Hurricane Ian response efforts. Please note that these funds must be used for your entity's rebuilding efforts in response to Hurricane Ian. This award letter, your executed MOU, and your acceptance of the funds serve as your contract for appropriate utilization of these funds.

The following program guidelines, at a minimum, are expected for the distribution of this expedited response grant:

- Forgivable loans should be up to \$50,000 each;
- Loan forgiveness would come when a deliverable is achieved as set and monitored by the Impact Foundation;
- The general criteria for eligible businesses are those in need of funds to reopen after the storm;
- Allowable expenses include items such as equipment, internal furnishings, inventory, etc.; and
- Applications must be reviewed and approved by a Florida-based panel.

The grant award is a result of funding from the Florida Disaster Fund and the initial award amount will be \$500,000. Additional funding may be requested through the submission and approval of the Florida Disaster Fund Additional Funding Request Application Form. Link to application: (https://www.GrantRequest.com/SID_2153?SA=SNA&FID=35751). The total program funding is capped at \$4,000,000.

With this grant, monthly reports will be required, starting the month after the award is accepted. Please expect an email via our grantmaking system, Blackbaud, with a link to the required information. The required monthly report will include the following:

- Summary of activities
- Counties activities took place in
- Successes/accomplishments
- Number of volunteers
- Number of volunteer hours
- Share two – three unique outcomes achieved with funding
- Number of survivors assisted

Please provide a W-9, an IRS Determination Letter and a completed EFT form (see attached) if you'd like payment to be made via EFT.

If you have any questions, please contact Christy Rojas, Emergency Management Director at (Christy@volunteerflorida.org).

Thank you for your efforts in assisting the affected areas after the devastating storm.

Your work is invaluable and we look forward to continuing to work together!

Sincerely,



Erin Sjostrom
Chief Operating Officer

Vendor Electronic Funds Transfer:

All you need do is:

- 1.) your checking or savings account.
- 2.) Fill in your company name, financial institution name and location, and date.
- 3.) Please be sure to fill in your bank routing number and your account number.

NOTE: Be sure to sign the form !

NOTE: Only 9 digits in Routing Numbers